

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF NOVEMBER 18, 2013  
Being the first day of the November Term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on November 18, 2013, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Gerald Steen, presided and called the meeting to order. The following members were present that day:

Present:

Supervisor John Bell Crosby  
Supervisor Ronny Lott  
Supervisor Gerald Steen  
Supervisor Karl M. Banks  
Supervisor Paul Griffin  
Chancery Clerk Arthur Johnston  
Sheriff Randy Tucker

Absent:

Also in attendance:

Interim County Administrator/County Comptroller/Deputy Chancery Clerk Shelton Vance  
Board Secretary and Deputy Chancery Clerk Cynthia Parker  
Board Attorney Mike Espy  
County & State Aid/LSBP Engineer Rudy Warnock  
County Purchase Clerk Hardy Crunk  
Assistant Comptroller and Deputy Chancery Clerk Myrtis Sims  
Zoning Administrator Brad Sellers  
Road Manager Lawrence Morris  
County Fire Coordinator Mack Pigg

The President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Chancery Clerk Arthur Johnston opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America

***In re: Approval of Consent Agenda Items***

WHEREAS, Board President Gerald Steen announced that he and Interim County Administrator/Comptroller Shelton Vance had conferred in advance of the meeting as to certain matters denominated "Consent Items" which bear Item numbers (1) through (17) on the Agenda and that the same appeared to be routine, non-controversial matters on which all Supervisors were likely to agree, and

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

WHEREAS, the Board President requested that Item No. 18, "Acknowledge State Auditor Report" and "Item No. 19, "Authorize the Chancery Clerk to Execute Document to Withdraw Funds from Negotiable Notes," be added to the Consent Agenda, and

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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Therefore, Mr. John Bell Crosby did offer and Mr. Gerald Steen did second a motion to take the following actions on the Consent Agenda:

1. **Acknowledge and Approve Personnel Matters - Detention Center, Tax Collector, Chancery Clerk, Road Department, Building & Grounds, and Planning & Zoning.**  
(A true and correct copy of personnel action setting forth certain changes and/or additions in personnel are attached hereto as Collective Exhibit A, spread hereupon and incorporated herein by reference.)
2. **Approve Purchase and Installation of Access Control - Tax Collector's Office.**  
(A true and correct copy of that certain quote dated November 5, 2013 from Mr. Brian Gardo of Security & Integrated Systems Support, Inc. is attached hereto as Exhibit B, spread hereupon and incorporated herein by reference.)
3. **Approve Contract for Services - Chancery Clerk.**  
(A true and correct copy of which is attached hereto as Exhibit C, spread hereupon and incorporated herein by reference.)
4. **Authorize Attendance & Approve Travel & Relates Expenses for all Supervisors, Comptroller, Assistant Comptroller, County Administrator, Board Attorney and the Chancery Clerk to attend the MAS Mid-Winter Conference in Jackson, MS, January 6-8, 2014.**
5. **Approve 16<sup>th</sup> Section Lease Contracts.**  
(True and correct copies of those certain 16<sup>th</sup> Section Lease Contracts to Good Hope Missionary Baptist Church, Hartfield Property Owners Association, Inc., and the City of Madison may be found in the Miscellaneous Appendix to these Minutes.)
6. **Approve Order for Payment of Certain Fees & Expenses - Chancery Clerk's Office.**  
(A true and correct copy of which is attached hereto as Exhibit D, spread hereupon and incorporated herein by reference.)
7. **Approve Germantown High School PTO Request to Host 3rd Annual 5K/10K Maverick Stampede - January 15, 2014.**
8. **Approve Amended Homestead Applications - 2013 Tax Year.**  
(A true and correct copy of that certain memorandum dated November 13, 2013 from Homestead Director Emily Anderson is attached hereto as Exhibit E, spread hereupon and incorporated herein by reference.)
9. **Acknowledge Petitions for Increase of Assessment of Real Property for Various Tax Years Not Accepted by Taxpayers and Set Date for Public Hearing.**  
(A true and correct copy of said Petitions and its spreadsheet attachment is attached hereto as Collective Exhibit F, spread hereupon and incorporated herein by reference, and a public hearing is set for December 16, 2013.)
10. **Acknowledge Petitions for Increase of Assessment of Real Property for 2013 Tax Yea Not Accepted by Taxpayers and Set Date for Public Hearing.**  
(A true and correct copy of said Petitions and its spreadsheet attachment is attached hereto as Collective Exhibit G, spread hereupon and incorporated herein by reference, and a public hearing is set for December 16, 2013.)
11. **Approve Voiding 2013 Tax Sale on Parcel No. 105I-32-011/03.00 and Direct Tax Collector to Issue Refund.**  
(A true and correct copy of that certain explanatory memorandum dated November 18, 2013 from Chancery Clerk Arthur Johnston requesting that the Board declare void the 2013 Tax Sale on parcel no. 105I-32-011/03.00 being assessed to Jo Ann Vaughn as said

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parcel was struck to the State and direct the Tax Collector to issue refund to the purchasers is attached hereto as Exhibit H, spread hereupon and incorporated herein by reference.)

12. **Approve Utility Permits.** The following permit allowing use and occupancy for the construction or adjustment of a utility within certain roads or highway rights of way were and are hereby approved, and the application for the same is attached hereto as Exhibit I, spread hereupon, and incorporated herein by reference:  
  - (1) AT&T - along Weisenberger Road
13. **Acknowledge Clerk of the Board Report.**  
(A true and correct copy of said Report may be found in the Miscellaneous Appendix to these Minutes.)
14. **Declare Certain Inventory Items as Surplus and Delete from Inventory.**  
(A true and correct copy of that certain memorandum dated November 13, 2013 from Inventory Control Clerk Loretta Phillips listing the items to be deleted is attached hereto as Exhibit J, spread hereupon and incorporated herein by reference.)
15. **Approve Uniform Wearing Apparel Purchase - Constable Johnny Sims.**  
(A true and correct copy of that certain memorandum dated November 12, 2013 from County Purchase Clerk Hardy Crunk is attached hereto as Exhibit K, spread hereupon and incorporated herein by reference.)
16. **Authorize Attendance & Approve Travel & Related Expenses for Coroner & Medical Examiners to attend the MS Coroner/Medical Examiners 2014 Winter Conference in Batesville, MS, January 8 -10, 2014.**
17. **Approve Voiding 2013 Tax Sale on Parcel No. 072C-06C-116/01.39 and Direct Tax Collector to Issue Refund.**  
(A true and correct copy of that certain explanatory memorandum dated November 14, 2013 from Chancery Clerk Arthur Johnston requesting that the Board declare void the 2013 Tax Sale on parcel no. 072C-06C-116/01.39 being assessed to Elizabeth Holcombe and direct the Tax Collector to issue refund to the purchasers is attached hereto as Exhibit L, spread hereupon and incorporated herein by reference.)
18. **Acknowledge Report from State Auditor and Approve Response.**  
(A true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes.)
19. **Authorize Chancery Clerk to Execute Document to Draw Funds from Negotiable Notes.**  
(A true and correct copy of that certain transfer form from Community Bank may be found in the Miscellaneous Appendix to these Minutes.)

The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried by the unanimous vote of those present, and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Authorization of Road Department to Assist Madison County Nursing Home***

WHEREAS, Madison County Nursing Home Director Daniel Logan appeared before the Board and requested the Board authorize the Purchase Clerk to issue a purchase order for asphalt for paving of the parking lot at the new building under construction at the Madison County Nursing Home,

Following discussion, Mr. Karl M. Banks did offer and Mr. Paul Griffin did second a motion to authorize Purchase Clerk Hardy Crunk to issue a purchase order for asphalt for paving of the parking lot at the new building under construction at the Madison County Nursing Home. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Crunk was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Presentation of Award - CMPDD***

WHEREAS, Chuck Carr of Central Mississippi Planning & Development District appeared before the Board and present the Board with a National Association of Development Organizations Innovation Award, and

WHEREAS, Mr. Carr reported that said award was in appreciation of four decades of membership, continued support and loyalty the Board has given to CMPDD,

Following discussion, Mr. John Bell Crosby did offer and Mr. Ronny Lott did second a motion to acknowledge said award. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said award was and is hereby acknowledged.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

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**Date Signed:** \_\_\_\_\_

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***In re: Appeal Decision of Zoning Administrator -***

WHEREAS, Zoning Administrator Brad Sellers appeared before the Board and reported that Ronnie Roundtree and Blake Thomas have applied for a building permit to construct a barn for personal use using steel trusses, and

WHEREAS, Mr. Sellers reported that use of said trusses cannot be verified regarding the design and material by an engineer as required by the International Building Code,

Following discussion, Mr. Karl M. Banks did offer and Mr. Ronny Lott did second a motion to approve the use of the steel trusses. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Approval of JAG Family and Youth Drug Court Grant***

WHEREAS, Ms. Katie Trundt of the Department of Public Safety Planning appeared before the Board and presented the JAG Family and Youth Drug Court Grant in the amount of \$748,299.00 and requested the Board's approval of same, a true and correct copy of which is attached hereto as Exhibit M, spread hereupon and incorporated herein by reference, and

Following discussion, Mr. Ronny Lott did offer and Mr. Paul Griffin did second a motion to approve the aforementioned grant and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said grant was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Discussion of Change of Work Hours -  
Road Department***

WHEREAS, Road Manager Lawrence Morris appeared before the Board and presented that certain memorandum dated November 14, 2013 requesting the Board's consideration to allow the Road Department personnel to change work day to four ten (10) hour days, a true and correct copy is attached hereto as Exhibit N, spread hereupon and incorporated herein by reference, and

WHEREAS, Mr. Morris stated that said office hours would be Monday through Thursday 7:00 am until 5:30 pm,

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Following discussion, Mr. Paul Griffin did offer and Mr. Gerald Steen did second a motion to approve and allow the Road Department personnel to change work day to four ten (10) hour days Monday through Thursday on a trial basis for ninety (90) days. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby approved on a trial basis for ninety (90) days.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Discussion of Road Department Overtime Pay***

WHEREAS, Road Manager Lawrence Morris appeared before the Board and presented that certain memorandum dated November 14, 2013 regarding overtime pay to Road Department personnel for overtime work on the Sulphur Springs Project and requested the Board's consideration of same, a true and correct copy of which is attached hereto as Exhibit O, spread hereupon and incorporated herein by reference,

Following discussion, Mr. Paul Griffin did offer and Mr. Karl M. Banks did second a motion to approve payment for overtime to those employees listed on Exhibit O for work performed at the Sulphur Springs Park. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said overtime pay was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Authorization of Chancery Clerk to Issue Emergency Declaration***

At the request of Emergency Management Director Butch Hammack, Mr. Karl M. Banks did offer and Mr. Ronny Lott did second a motion to authorize Incoming Chancery Clerk Cynthia Parker to have the authority to issue Emergency Declarations as requested by the Sheriff or the Emergency Management Director. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Ms. Parker was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

***In re: Approval to Set Up a Facebook Page -  
Madison County Emergency Management Office***

WHEREAS, Emergency Management Director Butch Hammack appeared before the Board and requested permission to set up a Facebook page for the Madison County Emergency Management's Office,

Following discussion, Mr. John Bell Crosby did offer and Mr. Ronny Lott did second a motion to approve the request and allow Mr. Hammack to set up a Facebook page for the benefit of informing residents of any events that may occur. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Hammack was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Approval to Upgrade Radio System -  
Town of Flora***

WHEREAS, Emergency Management Director Butch Hammack appeared before the Board and requested permission to use E911 funds to upgrade the radio system for the Town of Flora, and

WHEREAS, a true and correct copy of the quote from Ozborn Communications in the amount of \$4,982.78 is attached hereto as Exhibit P, spread hereupon and incorporated herein by reference,

Following discussion, Mr. Karl M. Banks did offer and Mr. Ronny Lott did second a motion to approve the use of E911 funds to upgrade the radio system for the Town of Flora with the Sheriff's Department taking inventory of same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Hammack was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Discussion of Emergency Bridge Repair -  
Hart Road***

WHEREAS, County and State Aid/LSBP Engineer Rudy Warnock appeared before the Board and presented a Report of Critical Findings associated with the Hart Road Bridge and requested the Board's consideration to substitute Stokes Road for Hart Road, and

WHEREAS, a true and correct copy of said report may be found in the Miscellaneous Appendix to these Minutes,

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Following discussion, Mr. Karl M. Banks did offer and Mr. Paul Griffin did second a motion to substitute funding Stokes Road to Hart Road bridge. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said request was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Approval of Change Order No. 2 -  
West Madison Utility Sanitary Sewer Rehab Project***

WHEREAS, County and State Aid/LSBP Engineer Rudy Warnock appeared before the Board and presented Change Order No. 2 submitted by Suncoast Infrastructure, Inc. reflecting a decrease in the contract in the amount of \$27.80, a true and correct copy of which is attached hereto as Exhibit Q, spread hereupon and incorporated herein by reference,

Following discussion, Mr. Karl M. Banks did offer and Mr. Paul Griffin did second a motion to approve Change Order No. 2 submitted by Suncoast Infrastructure, Inc. and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said change order no. 2 was and is hereby approved; the Chancery Clerk was and is hereby authorized to issue pay warrant accordingly; and the Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Approval of Final Plat of The Willows, Part One***

WHEREAS, County & State Aid/LSBP Engineer Rudy Warnock appeared before the Board and presented the final plat of The Willows, Part One and requested the Board to approve same, indicating and representing that the same met with all appropriate and applicable county requirements,

Following discussion of this matter, Mr. Ronny Lott did offer and Mr. Karl M. Banks did second a motion to (1) approve said final plat (a) subject to the requirement that approval of the Madison County Board of Supervisors would be required on any changes to said plat and/or the accompanying covenants until such time as a majority of votes necessary to change the covenants are controlled by residents of the subdivision, (b) subject to zoning ordinances that the Board finds will be applicable upon adoption thereof in the future. The vote on the matter being as follows:

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Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the final plat of The Willows, Part One was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Authorization of County Engineer to  
Begin Engineer Work - CMPDD/Jackson MPO Call for Projects***

WHEREAS, County & State Aid/LSBP Engineer Rudy Warnock appeared before the Board and presented that certain spreadsheet entitled “2013 Jackson MPO Call for Projects,” and requested the Board’s consideration to authorize him to begin the engineering work per the project plans for Bozeman Road and Reunion Parkway, Phase 3, and

WHEREAS, a true and correct copy of said spreadsheet is attached hereto as Exhibit R, spread hereupon and incorporated herein by reference,

Following discussion, Mr. Ronny Lott did offer and Mr. John Bell Crosby did second a motion to authorize Mr. Warnock to begin the engineering work per the project plans for Bozeman Road and Reunion Parkway, Phase 3. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Warnock was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Approval Funding to  
Permenter Road***

WHEREAS, County & State Aid/LSBP Engineer Rudy Warnock appeared before the Board and presented that certain spreadsheet entitled “Transaction Inquiry Excluding Change Orders,” and requested the Board consideration of same, a true and correct copy of which is attached hereto as Exhibit S, spread hereupon and incorporated herein by reference, and

WHEREAS, Mr. Warnock recommended the Board transfer the money from LSBP 45(15), Mt Elam Road Project to the Permenter Road project,

Following discussion, Mr. Karl M. Banks did offer and Mr. Ronny Lott did second a motion to approve transferring funding from the Mt. Elam Road project to the Permenter Road project as referenced on Exhibit S. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

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the matter carried unanimously and funds were and are hereby authorized to be transferred.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Acknowledgment of Request from  
Mississippi Department of Transportation***

WHEREAS, County & State Aid/LSBP Engineer Rudy Warnock appeared before the Board and presented that certain correspondence from Mr. David Foster of Mississippi Department of Transportation directing the county to proceed with the preparation of a right of way plat, warranty deed and title certificate associated with the Calhoun Station Parkway at MS SR Highway 22 Intersection project, a true and correct copy of which is attached hereto as Exhibit T, spread hereupon and incorporated herein by reference,

Following discussion, Mr. Ronny Lott did offer and Mr. Karl M. Banks did second a motion to authorize Mr. Jim Turner to acquire and prepare the necessary documents to acquire right of way plat, warranty deed and title certificate. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Turner was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Authorization to Obtain  
Right of Way Easement***

WHEREAS, County & State Aid/LSBP Engineer Rudy Warnock appeared before the Board and presented that certain correspondence from Mr. David Foster of Mississippi Department of Transportation directing the county obtain certain right of way easement from Ms. Sylvia Iupe associated with the Sowell Road and US Highway 51 Intersection project, a true and correct copy of which is attached hereto as Exhibit U, spread hereupon and incorporated herein by reference,

Following discussion, Mr. Karl M. Banks did offer and Mr. Ronny Lott did second a motion to authorize Mr. Jim Turner to prepare the necessary documents to acquire easement from Ms. Iupe and deliver same to Board Attorney Mike Espy. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Turner was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Authorization of Public Service Announcement***

Following discussion and at the recommendation of County & State Aid/LSBP Engineer Rudy Warnock, Mr. Paul Griffin did offer and Mr. Ronny Lott did second a motion to authorize Mr. Warnock to make a public service announcement and expenses associated thereto to advertise the

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closure of Hart Road for emergency repairs to the bridge. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Warnock was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Approval of Claims Docket for November 18, 8 and 13, 2013***

WHEREAS, the Board reviewed the claims dockets for November 18, 8 and 13, 2013; and

- (1) General Claims Docket, dated November 18, 2013
- (2) Payroll Claims Docket No. 1, dated November 8, 2013
- (3) Payroll Claims Docket No. 2, dated November 13, 2013

WHEREAS, County Comptroller and Deputy Chancery Clerk Shelton Vance did assure the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law; and

WHEREAS, Mr. Vance further requested the Board's consideration to pay invoices to Puckett Machinery totaling \$1,202.57, a true and correct copy of that certain spreadsheet detailing same may be found in the Miscellaneous Appendix to these Minutes, and

WHEREAS, Mr. Vance also requested the Board's consideration to pay invoice in the amount of \$16,013.86 to Guardian for the period of December 1, 2013 through December 31, 2103, a true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes, and

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated November 18, 2013:

Fund	Claim Nos.	No. of Claims	Amount
001	384 to 501	118	410,756.86
012	28 to 28	1	48.38
015	11 to 13	2	77,728.71
097	19 to 20	2	966.80
105	40 to 48	9	14,724.12
113	2 to 2	1	420.69
115	25 to 26	2	2,322.11
150	109 to 140	32	50,274.77
160	13 to 14	2	9,270.20
308	8 to 8	1	26,806.89
310	2 to 2	1	9,277.65
401	7 to 8	2	25,670.57
402	3 to 3	1	3,071.00
693	4 to 4	1	100.00
TOTAL ALL FUNDS		175	631,438.75

Thereafter and following discussion, Mr. Paul Griffin did offer and Mr. Ronny Lott did second a motion to (1) approve the claims docket as presented, (2) approve invoices of Puckett Machinery, and (3) approve invoice of Guardian. Said motion directed that invoice numbers should be

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attached to each claim on the claims docket and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket, a copy of which may be found in the Miscellaneous Appendix to these Minutes together with a separate Resolution approving payment of said claims, which Resolution is attached hereto as Exhibit V, spread hereupon, and incorporated herein by reference. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket and Payroll Docket No. 1 and No. 2 were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Approval of Claims of Fleetcor Technologies***

Thereafter, Mr. Vance presented a supplemental claims docket also dated November 4, 2013 containing the claims of Fleetcor Technologies and requested the Board's consideration thereof,

Mr. Ronny Lott did offer and Mr. Karl M. Banks did second a motion to approve that certain supplementary claims docket containing the claims of Fleetcor Technologies. Said motion directed that invoice numbers should be attached to each claim listed on the supplemental docket and further directed the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law and to authorize the Board President to sign and approve the same, a copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Not Present and Not Voting <sup>1</sup>
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Acknowledgment of Submission of Invoice to Mississippi Department of Corrections***

WHEREAS, Sheriff Randy Tucker appeared before the Board and presented that certain invoice to the Mississippi Department of Corrections for housing of prisoners and requested the Board authorize the Board President to execute same,

Following discussion, Mr. Ronny Lott did offer and Mr. Karl M. Banks did second a motion to acknowledge the submission of said invoice and authorize the Board President to execute same.

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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

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**Date Signed:** \_\_\_\_\_

The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said invoice was and is hereby acknowledged and the Board President was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Discussion of Subdivision Inspections***

Following discussion, Mr. John Bell Crosby did offer and Mr. Paul Griffin did second a motion to authorize County Engineer Rudy Warnock to make random subdivision inspections for one year and present a cap as to the cost associated with his services. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	No
Supervisor Gerald Steen	No
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (3-2) of the Board and Mr. Warnock was and is hereby authorized.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Approval of Tamerica Proposal***

Following discussion, Mr. Gerald Steen did offer and Mr. Ronny Lott did second a motion to approve that certain proposal from Tamerica Management Association, a true and correct copy of which is attached hereto as Exhibit W, spread hereupon and incorporated herein by reference, in the amount of \$22,000.00 with the county splitting the cost of same with Madison County Foundation and Madison County Economic Development Authority. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	No
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said proposal was and is hereby approved.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

***In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session***

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss personnel matters,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. John Bell Crosby did offer and Mr. Karl M. Banks did second and motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing personnel matters with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Arthur Johnston, Interim County Administrator and County Comptroller Shelton Vance, and Board Attorney Mike Espy,. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the Board took up the matter of entering Executive Session.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

***In re: Entering into Executive Session***

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. John Bell Crosby did offer and Mr. Paul Griffin did second a motion to enter into Executive Session to discuss personnel matters. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and President Steen declared the Board of Supervisors to be in Executive Session for the consideration of such matters and the Chancery Clerk announced to the public the purpose for the Executive Session.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

During Executive Session, Mr. John Bell Crosby did offer and Mr. Paul Griffin did second a motion to accept the resignation of Barry Parker as Building & Grounds Director and appoint Danny Lee as Building & Grounds Director at a salary of \$55,000.00 annually effective immediately. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

**President’s Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

the matter carried unanimously and said resignation was and is hereby accepted and Mr. Lee was and is hereby appointed effective immediately.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

Thereafter, Mr. Karl M. Banks did offer and Mr. John Bell Crosby did second a motion to reassign Barry Parker to Planning & Zoning Department as Permit Clerk at a salary of \$27,000.00 effective January 1, 2014. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Parker was and is hereby reassigned.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

Following further discussion, Mr. Paul Griffin did offer and Mr. John Bell Crosby did second a motion to appoint Andrew Grant as Road Department Business Manager at a salary of \$50,000.00 annually. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	No
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and Mr. Grant was and is hereby appointed.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

Thereafter, Mr. Paul Griffin did offer and Mr. John Bell Crosby did second a motion to adjourn the Executive Session and direct the Chancery Clerk to announce to the public no action was taken therein. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce to the public no action was taken therein.

SO ORDERED this the 18<sup>th</sup> day of November, 2013.

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor John Bell Crosby and seconded by Supervisor Gerald Steen and approved by the unanimous vote of those present, the meeting of the Board of Supervisors was recessed until Monday, November 21, 2013 at 2:00 p m for the purpose of consideration of a Claims Docket and any other business which may properly come before the Board.

\_\_\_\_\_  
Gerald Steen, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Cynthia Parker, Chancery Clerk

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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